

UCM Scholarship Finder

How-to guide for UCM Students



Table of Contents

Student Application Instructions
Student must be a UCM student

UCM Scholarship Finder: Account Set-up Shows what link to access and how to sign-in

Accessing the System
Starting the general application process

Reviewing Scholarship Opportunities How -to Apply for scholarships

Accepting Your Scholarship
How-to Accept Scholarships received

Writing Your Thank You Letter

Student Application Instructions





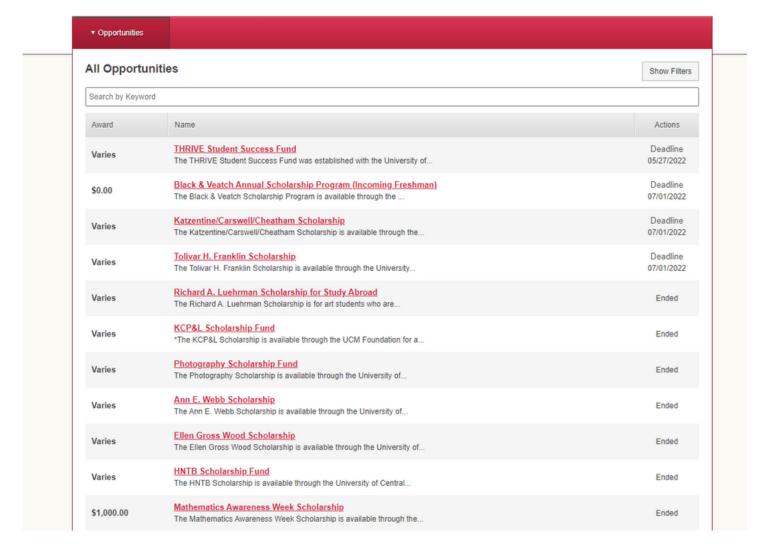
UCM Scholarship Finder: Account Set-up

Access the link: ucmo.academicworks.com

Select Sign -in at the top right of the page as seen below

Sign In





UCM Scholarship Finder: Account Set-up

On the 'Welcome Page', select to sign in with your institution. This link will bring you to the UCM Single Sign on Page, enter your Network ID and Password.





If you have not received your UCM Network ID and Password and you are an incoming freshman or transfer student contact <u>admit@ucmo.edu</u> If you are a current student and do not know your network ID and password please contact technology support at 660-543-4357.

If you are an incoming freshman and have taken dual credit through UCM you have a Network ID and password, which is the one you must use. Log on to MyCentral to access your network ID and password if you no longer have that information.

Accessing the System

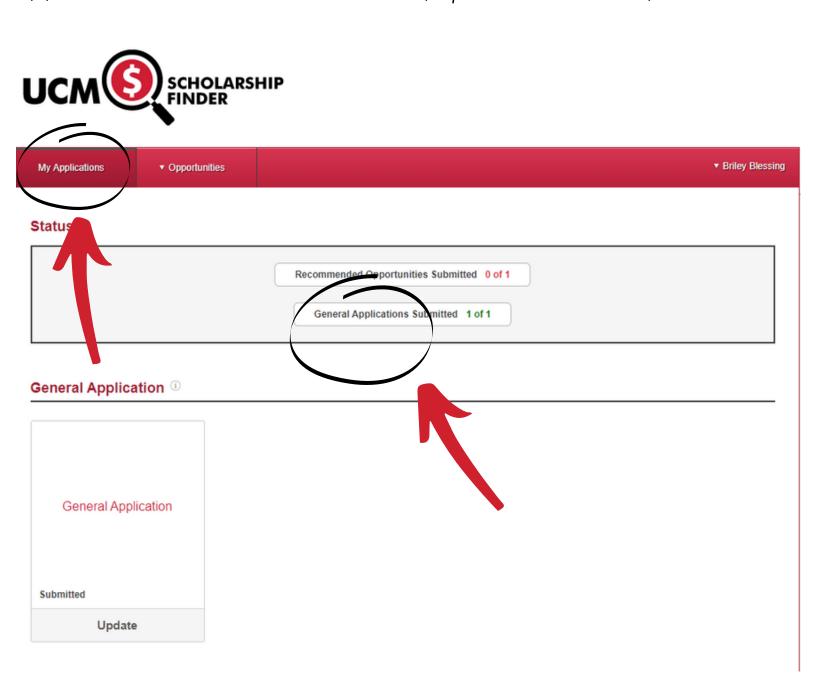




Accessing the System

Once you have got all your credentials and successfully logged in you will be directed to the scholarship finder page.

Click on the My Applications tab to Access the general application button used to set up your scholarship account.



Accessing the System

Here, you will fill in information about yourself in all of the required fields. It is highly recommended to fill out the essay questions about yourself so that your application is taken seriously and stands out.



