

**University of Central Missouri**  
**Board of Governors**  
**Plenary Session**  
**April 28, 2016**

The University of Central Missouri (UCM) Board of Governors convened in Plenary Session on Thursday, April 28, 2016, at 1:00 p.m. on UCM's main campus in Warrensburg, Missouri. Presiding over the meeting was Board President Marvin E. Wright. Other Board members present included Governors Mary Dandurand, Gus Wetzel, Weldon Brady, Mary Long, Walter Hicklin, John Collier and Mathew Martinez. Also present were University President Charles Ambrose; Interim General Counsel Hayley Hanson [Husch Blackwell LLC]; and Assistant Secretary to the Board Monica Huffman.

**Plenary Session**

**Call to Order** – Agenda Item No. 1

Mr. Wright determined that a quorum was present to conduct business and called the meeting to order.

**Remarks by the Board President** – Agenda Item No. 2

Mr. Wright's remarks were brief and included Board members' recent attendance at the Association of Governing Boards National Conference on Trusteeship; the Student Government Association's Excellence in Governance event where Brigadier General Paul Tibbetts, Jr. was recognized; and plans to participate in Commencement the following weekend.

**Remarks by the University President** – Agenda Item No. 3

President Ambrose's remarks were also brief and included recognition of new student governor Mathew Martinez and his parents who were present; an overview of the many student successes being celebrated at this time of year; and an announcement that there would be no increase in tuition for the upcoming academic year.

**Oath of Office** – Agenda Item No. 4

Associate Circuit Judge Sue Dodson administered the Oath of Office to incoming Student Governor Mathew Martinez.

**Introduction of Byler Award Recipient** – Agenda Item No. 5

Dr. Curtis provided information about the Byler Award and introduced the 2016 recipient, Dr. Jo Lynne Koehn. Photos were taken with President Ambrose and Mr. Wright.

**Introduction of Charno Award Recipients** – Agenda Item No. 6

Dr. Shari Bax provided information about the Charno Award and introduced the 2016 recipients, David Rogers and Josephine Diekemper. Photos were taken with President Ambrose and Mr. Wright.

**Introduction of J.P. Mees Award** – Agenda Item No. 7

Mr. Chris Beggs provided information about the J.P. Mees Award and introduced the 2016 recipient, Dr. Paul Polychronis. Photos were taken with President Ambrose and Mr. Wright.

**Introduction of Support Staff Award Recipient** – Agenda Item No. 8

Ms. Annette Charles introduced the 2016 recipient of the Support Staff Award, Donna Chaffee and provided information about the award. Photos were taken with President Ambrose and Mr. Wright.

**Introduction of Learning to a Greater Degree Award Recipients** - Agenda Item No. 9

Ms. Kelly Waldram introduced the Spring 2016 recipients of the Learning to a Greater Degree Award, student Brittany Brooks and Dr. Matt Thomas. Both were presented with prints and had photos taken with President Ambrose and Mr. Wright.

The Board extended its congratulations to all individuals recognized during the meeting.

**General Session**

**Minutes of March 17, 2016, Work Session and March 18, 2016, Plenary Session** – Agenda Item No. 10

*Mr. Collier moved that the Board of Governors approve the minutes of the March 17, 2016, Work Session and March 18, 2016, Plenary Session. The motion was seconded by Dr. Long and carried unanimously.*

**Reports/Updates**

**Verbal Governance Groups Reports** – Agenda Item No. 11

- *Faculty Senate* – Dr. Jim Loch, Faculty Senate President, reported the results of the Faculty Senate elections -- Katie Jacobs, Faculty Senate President and Stephen Price, Faculty Senate Vice President. Additionally, the Faculty Senate passed a motion to create an Emeriti position on the Senate.

- *Professional Staff Council (PSC)* – Mr. Chris Beggs, PSC President, provided an overview of different matters the PSC has looked at this year including conceal and carry legislation and changes related to the Fair Labor Standards Act. He noted the PSC Recognition Breakfast was held the previous week and closed by introducing incoming PSC President Carmen Binder.
- *Support Staff Council (SSC)* – Ms. Annette Charles, SSC President, also gave a review of SSC activities that included the SSC Recognition Breakfast; a fundraiser for the Survival House, as well as one for a current support staff employee; a finals event for students; and election of officers at the next SSC meeting.
- *Student Government Association (SGA)* - Mr. David Rogers, SGA President, reviewed student activities sponsored by SGA including efforts to establish a new multicultural center on the third floor of the University Union; a food recycling program; a fundraiser for mental health and suicide prevention; and several community service events. He asked the Board to consider installing security cameras at Selmo Park for added safety to students. Mr. Rogers introduced the new SGA President Luke Hawley who discussed some of the things the SGA would focus on next year including increased communications between the four colleges to ensure students are able to complete in four years and becoming a more diverse group.

#### **Updates** – Agenda Item No. 12

- *UCM Lee's Summit* – President Ambrose stated that construction has begun at the site for the new facility that will house The Missouri Innovation Campus, UCM Lee's Summit and the Lee's Summit R-7 School District's Summit Technology Academy. He noted that Kansas City Mayor Sly James is interested in the program and expansion of the MIC model into the urban core.
- *Learning to a Greater Degree Contract for Completion* – President Ambrose said later in the agenda the Board would be asked to approve expansion of the current Education Advisory Board services to include a Student Success Collaborative. This application will allow students access to tools that will help them to be successful in school.
- *Strategic Resource Allocation Model Update* – President Ambrose said a lot of hard work has gone into developing and implementing the Strategic Resource Allocation Model that will help fund, sustain and grow programming and other initiatives at UCM. He extended a special thank you to the Budget Working Group that includes Deborah Curtis, Ron Core, Susan Brockhaus, and Robin Terrell.
- *Legislative Update* – President Ambrose stated that HB 203 was signed into law and includes a 4% appropriations increase for higher education with the provision that public higher education institutions would not increase tuition in FY 2017. He also stated that the House was unable to reconcile a position to remove the exclusion of conceal and carry language from legislation and there continues to be discussion about how to keep campuses safe. He anticipates there will be another opportunity to discuss the pending legislation before the session ends. He closed by reminding the Board that UCM will hold a community celebration of Senator Pearce on April 29.

### **Board Committee on Student Engagement & University Advancement**

Ms. Dandurand, Chair of the Board Committee on Student Engagement & University Advancement, said the Committee did not meet this month. However, she distributed a listing of April 2016 service highlights (Attachment 1) and asked Dr. Bax to review them.

### **Board Committee on Academic Affairs Committee**

Dr. Wetzel, Chair of the Board Committee on Academic Affairs, reported the Committee met earlier that day to discuss today's agenda items. He asked Provost Curtis to present the following items.

#### **Student Success Collaborative – Guide Project** – Agenda Item No. 13

Dr. Curtis reviewed information contained in a briefing paper (Attachment 2) under Tab 8 of the meeting materials related to a Student Success Collaborative – Guide Project application offered by the Education Advisory Board. Academic Affairs committed to a one-year agreement at a cost of \$84,000. The Board was asked to extend the agreement for four additional years at the same annual rate. Dr. Curtis noted that all incoming freshmen would be on-boarded this fall. Dr. Long asked if there is a way to determine student usage once implemented. Dr. Curtis answered yes and that the University is currently determining the best method for doing so. *Dr. Wetzel moved that the Board of Governors approve a four-year extension of the Student Success Collaborative – Guide Project application through the Education Advisory Board at an annual rate of \$84,000. The motion was seconded by Mr. Hicklin and carried unanimously.*

#### **New Program Proposals** – Agenda Item No. 14

- *Web Media Certificate* – Dr. Mick Luehrman reviewed information contained in a briefing paper (Attachment 3) under Tab 9 of the meeting materials related to the establishment of a new certificate program for web media.
- *Juvenile Justice Minor* - Dr. Lynn Urban reviewed information contained in a briefing paper (Attachment 4) under Tab 10 of the meeting materials related to the establishment of a new minor in Juvenile Justice.
- *Early Childhood Special Education Minor* – Dr. Mike Wright reviewed information contained in a briefing paper (Attachment 5) under Tab 11 of the meeting materials related to the establishment of a minor in Early Childhood Special Education.

Following the presentation of information related to the above new program proposals, *Dr. Wetzel moved that the Board of Governors approve the establishment of (1) a Web Media Certificate (pending approval of the Coordinating Board for Higher Education); (2) a Juvenile Justice Minor; and (3) an Early Childhood Special Education Minor effective fall 2016. The motion was seconded by Dr. Long and carried unanimously.*

### **Program Revisions** – Agenda Item No. 15

- *K-12 Special Education – M.S. in Education* -- Dr. Mike Wright reviewed information contained in a briefing paper (Attachment 6) under Tab 12 of the meeting materials that proposed a name change for the Master of Science in Education (MSE) K-12 Special Education to “*MSE Special Education K-12.*”
- *Career and Technology Teacher Education – B.S. in Education* – Dr. Odin Jurkowski reviewed information contained in a briefing paper (Attachment 7) under Tab 13 of the meeting materials related to the Bachelor of Science in Education (BSE) in Career and Technology Education. The document proposed changing “Areas” to “Options,” adding Agriculture Teacher Education as a new option to the existing degree, and making additional curricular changes to all option to conform to requirements set forth by the Missouri Department of Elementary and Secondary Education.

Following the presentation of the above proposed program revisions, *Dr. Wetzel moved that the Board of Governors approve (1) a name change for the MSE K-12 Special Education degree to “MSE Special Education K-12(effective fall 2016); and (2) changes to the BSE in Career and Technology Education (effective fall 2017), with both pending the approval of the Coordinating Board for Higher Education. The motion was seconded by Mr. Collier and carried unanimously.*

### **Emeritus Status Request** – Agenda Item No. 16

Dr. Curtis stated that Dr. Robert Yates, Dr. James Obertino, and Dr. Allison Norwood will retire from the University of Central Missouri on May 31, 2016, and qualify for emeritus status (Attachment 8) in accordance with BOG Policy 2.2.070, Privileges Extended to Emeriti and Retired Employees. *Mr. Hicklin moved that the Board of Governors approve emeritus status for Drs. Robert Yates, James Obertino and Allison Norwood. The motion was seconded by Dr. Long and carried unanimously.*

### **Board Committee on Finance & Administration**

### **Proposed FY 2017 Salary Increases** – Agenda Item No. 17

Dr. Core presented information included in a briefing paper (Attachment 9) under Tab 15 of the meeting materials that proposed a pay raise of 2% across-the-board or \$600, whichever is greater, effective July 1, 2016. Dr. Core added that the Bargaining Unit is currently in meet and confer discussions and presented its own salary increase proposal. A response of 2% across-the-board or \$600, whichever is greater was made to the Bargaining Unit; however, no response has been received. The increase would not become effective July 1 for this group of employees if the Bargaining Units does not respond prior to that date. *Mr. Brady moved that the Board of Governors approve a FY 2016 pay increase of 2% across the board or \$600 minimum (prorated for part-time), whichever is greater. The motion was seconded by Mr. Collier and carried unanimously.*

**Increase in Hourly Minimum Wage Rate** – Agenda Item No. 18

Dr. Core presented information included in a briefing paper (Attachment 10) under Tab 16 of the meeting materials that proposed increasing the hourly wage floor for full-and part-time employees who are subject to UCM's classification and compensation system to \$10 per hour for regular full- and part-time employees, and to \$10.50 per hour for regular staff whose pay is \$10.01-\$10.49 per hour, after application of other Board approved increases. *Mr. Brady moved that the Board of Governors approve the proposed increases outlined above. The motion was seconded by Ms. Dandurand and carried unanimously.*

**FY 2017 Operating Budget** – Agenda Item No. 19

Dr. Core presented the FY 2017 Operating Budget (Attachment 11) included under Tab 17 of the meeting materials. He noted that since the Missouri General Assembly has approved the FY 2017 budget, the Board was being asked to approve the budget outlined in Scenario 3 of the briefing paper that included a 4% state appropriations increase and a 0% tuition increase. It was noted that the proposed budget is a reflection of the newly implemented Strategic Resource Allocation Model. Mr. Brady stated that the Board reviewed the budget in greater detail during an earlier Finance and Administration Committee of the Whole meeting. *Mr. Brady moved that the Board of Governors approve the proposed FY 2017 Operating Budget as presented. The motion was seconded by Mr. Collier and carried unanimously.*

**Collection Services** – Agenda Item No. 20

Dr. Core reviewed information contained in a briefing paper (Attachment 12) under Tab 18 of the meeting materials related to commercial collection services utilized by UCM's Accounts Receivable Office. In response to a Request for Proposals, 18 bids were received, reviewed and evaluated, with the highest number of points going to National Credit Management. *Mr. Brady moved that the Board of Governors award a one-year contract with the option for four one-year renewals to (1) National Credit Management and Reliant Capital Solutions LLC for first placement University accounts receivable commercial collection services;; and (2) to National Credit Management and Account Control Technology Inc. for second placement University accounts receivable commercial collection services. The motion was seconded by Mr. Hicklin and carried unanimously.*

**Ellis Dining Hall Renovations** – Agenda Item No. 21

**Elliott Student Dining Renovations** - Agenda Item No. 22

Dr. Core reviewed information for both the Ellis Dining Hall Renovations and Elliott Student Union Dining Renovations (Attachments 13 and 14) contained in briefing papers under Tabs 19 and 20, respectively. Following the presentation, *Mr. Brady moved that the Board of Governors approve (1) a contribution of \$250,000 from auxiliary funds (University Housing) toward the \$950,000 Ellis Dining Center refurbishments and upgrades; and (2) a contribution not to exceed \$600,000 from auxiliary funds (Union Budget) toward the addition of Steak-'n-Shake and the relocation of Chick-fil-A within the Elliott Student Union. The motion was seconded by Dr. Wetzell and carried unanimously.*

**Pest Control Services** – Agenda Item No. 23

Dr. Core reviewed information contained in a briefing paper (Attachment 15) under Tab 21 of the meeting materials related to pest control services. Following his review, *Mr. Brady moved that the Board of Governors approve award of contract to Rottler Pest and Lawn Solutions of St. Louis, Missouri, commencing on May 1, 2016, for one year, with the option for four one-year renewals. The motion was seconded by Mr. Collier and carried unanimously.*

**Mules National Golf Club Maintenance** – Agenda Item No. 24

Dr. Core reviewed information contained in a briefing paper (Attachment 16) under Tab 22 of the meeting materials related to maintenance equipment for the Mules National Golf Club. Following the presentation, *Mr. Collier moved that the Board of Governors approve the purchase of the needed maintenance equipment for the Mules National Golf Club from Kansas Golf and Turf of Lenexa, Kansas, for a total cost of \$311,441. The motion was seconded by Ms. Dandurand and carried unanimously.*

**Asphalt Parking Lot Repair and Improvements** – Agenda Item No. 25

Dr. Core reviewed information contained in a briefing paper (Attachment 17) under Tab 23 of the meeting materials related to asphalt parking lot repair and improvements. Following his review of the information, *Mr. Collier moved that the Board of Governors approve award of a one-year contract with the option for three annual renewals to Higgins Asphalt Paving Company of Tipton, Missouri for parking lot asphalt repair and new construction. The motion was seconded by Mr. Hicklin and carried unanimously.*

**W.C. Morris Science Building Renovation (Phase 1)** - Agenda Item No. 26

- *Moving Services* - Dr. Core reviewed information contained in a briefing paper (Attachment 18) under Tab 24 of the meeting materials related to moving services required as part of the W.C. Morris Science Building Renovation project (Phase 1) that will involve moving and storing furniture, equipment and other items from classrooms and offices. Following the presentation, *Mr. Collier moved that the Board of Governors approve the award of contract to Grabel Van Lines in an amount not to exceed \$260,304 for moving costs associated with Phase 1 of the W.C. Morris Science Building renovation. The motion was seconded by Dr. Wetzel and carried unanimously.*
- *Roof Replacement and Façade Structure Repairs* - Dr. Core reviewed information contained in briefing papers (Attachment 19 and 20) under Tab 25 and 26 of the meeting materials related to roof replacement and façade structure repairs for the W.C. Morris Science Building . Following his presentation, *Dr. Wetzel moved that the Board of Governors approve award of contract to Tremco/Weatherproofing Technologies, Inc. in the amount of (1) \$1,199,889.04 to complete the roof replacement at the W.C. Morris Science Building; and (2)\$1,700,000, for façade repairs to the W.C. Morris Science Building. The motion was seconded by Mr. Collier and carried unanimously.*

- *Preliminary Guaranteed Maximum Price* – Dr. Core reviewed information in a briefing paper (Attachment 21) previously distributed to the Board related to an initial bid package for laboratory case work and equipment for the W.C. Morris Science Building as part of the Phase 1 renovation project. McCownGordon has been engaged in preconstruction services with Gould Evans Associates and solicited bids for those items with long lead times to enable the work on these items to move forward immediately rather than waiting for approval of the total Guaranteed Maximum Price in May. *Mr. Collier moved that the Board of Governors approve the establishment of a preliminary Guaranteed Maximum Price in the amount of \$634,203 for an initial bid package of laboratory case work and equipment. This amount also includes a 5% contingency and \$20,000 allowance for asbestos abatement associated with demolition of existing fixtures. The motion was seconded by Mr. Hicklin and carried unanimously.*

Mr. Schraeder provided an update of the project schedule. Design drawings for the renovation have been completed and issued. A first bid walk through of the building was conducted earlier in the day, and bids are due in early May. He noted that a special Board meeting would be needed in late May to obtain Board approval on specific items so the project is not delayed.

#### **Quarterly Investment Report** – Agenda Item No. 27

Dr. Core reviewed the Quarterly Investment Report (Attachment 22) included under Tab 27 of the meeting materials.

#### **Quarterly Summary of Revenues and Expenses** – Agenda Item No. 28

Dr. Core reviewed the Quarterly Summary of Revenues and Expenses (Attachment 23) included under Tab 28 of the meeting materials.

Mr. Brady noted that this was Dr. Core's last meeting as interim Senior Vice President for Finance and Administration and thanked him for his service to the University over the past year.

### **Board Business**

#### **Appointment of Nominating Committee** – Agenda Item No. 29

Mr. Wright announced that the appointment of Dr. Long and Mr. Hicklin to the Nominating Committee for 2016-17 Board officers. Dr. Long will chair the committee and will make a recommendation on the Committee's behalf at the June Board meetings.

#### **Adjournment** – Agenda Item No. 30

There being no further business to discuss, the meeting adjourned at 2:45 p.m.

**University of Central Missouri**  
**Board of Governors**  
**Plenary Session**  
**March 18, 2016**  
**Attachments Listing**

<u><b>Attachment No.</b></u>	<u><b>Attachment Description</b></u>
1	<i>Student Experience and Engagement April 2016 Service Highlights</i>
2	<i>Briefing Paper – Student Success Collaborative – Guide Project</i>
3	<i>Briefing Paper – Web Media Certificate</i>
4	<i>Briefing Paper – Juvenile Justice Minor</i>
5	<i>Briefing Paper – Early Childhood Special Education Minor</i>
6	<i>Briefing Paper – Program Revision – MSE K-12 Special Education</i>
7	<i>Briefing Paper – Career and Technology Teacher Education – B.S. in Education</i>
8	<i>Briefing Paper – Emeritus Status Requests</i>
9	<i>Briefing Paper – Proposed FY 2017 Salary Increases</i>
10	<i>Briefing Paper – Increase in Hourly Minimum Wage Rate</i>
11	<i>Briefing Paper – FY 2017 Operating Budget</i>
12	<i>Briefing Paper – Collection Services</i>
13	<i>Briefing Paper – Ellis Dining Hall Renovations</i>
14	<i>Briefing Paper – Elliott Student Dining Renovations</i>
15	<i>Briefing Paper – Pest Control Services</i>
16	<i>Briefing Paper – Mules National Golf Club Maintenance Equipment</i>
17	<i>Briefing Paper – Asphalt Parking Lot Repair and Improvements</i>
18	<i>Briefing Paper – W.C. Morris Science Building- Phase 1 – Moving Services</i>
19	<i>Briefing Paper – W.C. Morris Science Building - Phase 1 – Roof Replacement</i>
20	<i>Briefing Paper– W.C. Morris Science Building- Phase 1 – Façade Structure Repairs</i>
21	<i>Briefing Paper – W.C. Morris Science Building- Phase 1 – Preliminary Guaranteed Maximum Price</i>
22	<i>Quarterly Investment Report</i>
23	<i>Quarterly Summary of Revenues and Expenses</i>