

**University of Central Missouri  
Board of Governors  
Plenary Session  
Wednesday, June 13, 2007**

The University of Central Missouri's (UCM) Board of Governors convened in Plenary Session on Wednesday, June 13, 2007, at 8:30 a.m. in Union 237B on the campus of the University of Central Missouri, Warrensburg, Missouri. Presiding over the meeting was Board President Lawrence Fick. Other Board members present were Deleta Williams, Jennifer Nixon, Edward Baker, Delores Hudson, Richard Phillips, Michelle Wimes, and Anthony Arton. Also in attendance were University President Aaron Podolefsky, General Counsel Judith Siminoe, and Assistant Secretary to the Board Monica Huffman.

**Plenary Session**

**Call to Order**

Board President Fick called the meeting to order at 8:30 a.m.

**Introduction of New Board Member – Ed Baker** - Agenda Item No. 2

Mr. Fick introduced new board member Ed Baker of Columbia, Missouri. Mr. Baker replaces Palmer R. Nichols the II. Mr. Fick also provided some background information about Mr. Baker, stating that he is a resident of Columbia, Missouri, is the Executive Vice President and Partner of Executive Hotel Management, and is a strong supporter of UCM athletics and a member of the Mule Train.

**Oath of Office – Ed Baker** – Agenda Item No. 3

Presiding Judge for the 17<sup>th</sup> Judicial Circuit Court, Joseph P. Dandurand, administered the Oath of Office to Mr. Baker.

**Remarks by the Board President** – Agenda Item No. 4

Mr. Fick noted that a Report of the Nominating Committee will be given later in the meeting, and that a new slate of officers for the next year will be recommended; therefore, this will be his last meeting to serve as Board President. Mr. Fick reflected on some of the highlights during his tenure as Board President including:

- Adoption of a new vision statement - *Central Missouri State University aspires to be a nationally recognized, comprehensive university that delivers a world-class university education by providing a small-college learning environment coupled with large university opportunities.*

- A name change from Central Missouri State University to The University of Central Missouri.
- A change in the college structure that included the addition of another college.
- The Board's delegation of authority to the President to streamline certain organizational/operational functions.
- Student achievements including:
  - UCM's "Talking Mules" Debate Team seventh consecutive victory defense of the Montgomery Cup.
  - UCM's ARMY ROTC placing 1<sup>st</sup> and 2<sup>nd</sup> place in the 18<sup>th</sup> Annual Battan Memorial Death March in White Sands, New Mexico making this the best finish in UCM ROTC history.
  - UCM's Gamma Epsilon Delta chapter of the American Criminal Justice Association/Lambda Alpha Epsilon fifth consecutive year to win the sweepstakes championship, competing in such areas as firearms and crime scene investigation.
  - UCM's Women's Track & Field Team win of the 2007 Mid-America Intercollegiate Athletics Association's Indoor Track & Field Championship.
  - Historic Season for UCM Mules where they finished by playing in the NCAA Division II Elite 8 Games in Springfield, Massachusetts.

**Remarks by the University President** – Agenda Item No. 5

President Podolefsky welcomed Governor Baker to the Board. His remarks included the following recognitions:

- UCM was selected as one of three institutions to receive the 2007 Lee Noel-Randi Levitz Retention Excellence Award, which will be presented at the 2007 National Conference on Student Recruitment, Marketing, and Retention in July. The university was selected for its Suspension Waiver Program, which readmits and works intensively with motivated students.
- The Commission on Collegiate Nursing Education (CCNE) granted accreditation of UCM's baccalaureate and master's degree programs for a term of 10 years, extending to June 30, 2017.
- UCM's Technology Teacher Education Program received certification through *Project Lead the Way*, which will enable UCM students to teach at any Project Lead the Way program in the U.S. and attract large numbers of students to UCM for Engineering Technology degrees and teacher education. *Project Lead the Way* is a not-for-profit organization that promotes pre-engineering courses for middle and high school students and forms partnerships with public schools, higher education institutions and the private sector to increase the quantity and quality of engineers and engineering technologists from the educational system. UCM is now the second university in the U.S. to be certified to offer this pre-engineering teacher education program.

- Coach Kim Anderson was selected as a court coach for the 2007 USA Basketball Men's Pan American Games Team Trials, by USA Basketball. The coaching staff selections were made by the USA Basketball Men's Collegiate Committee.
- President Podolefsky is serving on a statewide task force to create a higher education funding formula and will travel to Springfield, Missouri following the Board sessions for a meeting.

**Recognition of the Employee of the Quarter** – Agenda Item No. 6

Provost Wilson introduced the Employee of the Quarter, Lisa Runyan, Academic Advisor for the Harmon College of Business. President Podolefsky presented Lisa a plaque and she received the Board's congratulations.

**Recognition of the Team of the Quarter** – Agenda Item No. 7

Dr. Page introduced the Team of the Quarter – *The Integrated Marketing Team* – whose membership included Dalene Abner, Teresa Alewel, Russel Bloom, Dale Carder, Amber Cox, Michael Grelle, Laurel Hogue, Vici Hughes, Thomas Karcz, Robert McCutcheon, Matt Melvin, Jeff Morris, Carolyn O'Keefe, Michael O'Keefe, Rosemary Olas, Chuck Pententler, Don Peterson, Tim Pinkston, Jody Ritter, Beth Rutt, Charlie Rutt, Michelle Schubert, Scott Smith, and Jenne Vanderbout. President Podolefsky presented certificates of appreciation to those in attendance and the Board extended its congratulations.

**General Session**

**Minutes of the April 18, 2007, Board of Governors Meetings** – Agenda Item No. 8

Mr. Phillips moved that the minutes of the April 18, 2007, meeting be approved. The motion was seconded by Ms. Wimes and carried unanimously.

**Reports**

**Integrative Business Experience (IBE) Program** – Agenda Item No. 9

Provost Wilson stated that Tab 4 of the meeting materials included information about UCM's Integrative Business Experience (IBE) Program (Attachment 1). This program offers undergraduate business majors a real-world business opportunity. Student Stephanie Cook was present at the meeting and shared her experience in the program. Her group's project was "Keeping it Cool" coolers that raised close to \$7,000. She noted that it was a very worthwhile experience that offered not only a business learning opportunity, but also a chance to give back to the community. She noted that the program has a service project component to it and the money raised went to a charitable organization in the Johnson County area.

Ms. Wimes stated that the program is impressive and asked how each group determines the charitable organization to donate its proceeds to. Ms. Cook stated that her group did not know enough about the listed organizations and randomly selected one. This is one aspect of the program that she feels could be improved and will suggest that a process be established to help groups determine their selection for next year. Ms. Cook served as President for her company this year and plans to serve as a program advisor next year.

### **Governance Groups Written Reports** – Agenda Item No. 10

Mr. Fick noted that governance groups written reports were included under Tab 5 of the meeting materials (Attachment 2).

### **Alumni Association Report** – Agenda Item No. 11

Mr. Jesse West, President of the Alumni Association Board of Directors, highlighted some of the activities of the Association including the following:

- At its April meeting, the Board voted to increase the size of the Alumni Board from 15 to 19 members over the course of the next few years. There will be five board members elected each year for three-year terms. The Board will consist of 13 directors at-large, 2 young alumni directors, 1 student director, and 3 executive officers.
- The Alumni Association awards scholarships each year to a first-time student that is a child or grandchild of an UCM alum. This year's pool consisted of 58 applicants. The Board awarded 9-\$510 scholarships.
- UCM's Outstanding Recent Alumni Courtney Englemann Cooper, a 2000 graduate, was recognized at the May 2007 Commencement.
- The Association's Board of Directors selected Mike Davidson ('72), Ted and Betty Meyer (60-67), and Phil Summerall ('61) to receive Distinguished Alumni Awards. These individuals will be recognized during Homecoming in October.
- The Association's Board of Directors selected Samira Hussein ('83, '85) to receive the Distinguished International Alumni Award.

### **Foundation Board Report** – Agenda Item No. 12

Dr. Page highlighted some recent activities of the Foundation including:

- The Foundation is in the process of preparing for a capital campaign. This has involved hiring additional staff; reviewing staff goals and objectives; meeting with Vice Presidents, Deans, and Department Chairs to discuss campaign initiatives and themes. Monthly and quarterly reports will be generated through the Banner system to monitor the progress of fundraising.

- Foundation scholarships have increased from \$331,000 in 2003 to \$606,000 in 2006. If Foundation scholarships continue to increase at this rate, they will soon exceed \$1 million.
- Alumni giving increased 21% over the past year from \$790,000 to \$980,000; unrestricted annual giving increased 12% over the past year from \$135,000 to \$152,000; and total gifts to the university are up 7% from the past year.
- Three important gifts were recently made to the university. The first is from the Budwine Foundation in Houston, Texas, who committed \$10,000 each year for the next three years. Ten \$1,000 scholarships will be given each year, five for students majoring in Chemistry and five for students majoring in Agriculture. This gift is attributed to the relationship Foundation Board member Chuck Simmons has with the Budwine Foundation. The second gift comes from an anonymous donor who committed \$100,000 for students to have the opportunity and experience of traveling internationally. It is anticipated that there will be future gifts from this same donor. The third gift is from a donor who has given \$50,000 to help build hangars at Skyhaven Airport.

Dr. Page stated that he has enjoyed working with the Board of Governors and that this would be his last meeting. An announcement was made yesterday that the new Vice President for University Advancement has been hired. Dr. Page will retire effective August 1, 2007.

**Intercollegiate Athletics Report** – Agenda Item No. 13

Mr. Hughes distributed and reviewed a handout that highlighted a number of Intercollegiate Athletic successes for UCM and its student athletes (Attachment 3). Following his report, Mr. Phillips commended Mr. Hughes for his leadership.

**Campus Technology Report** – Agenda Item No. 14

Dr. Helm was unable to attend the meeting; however, prepared a report that summarized the status of technology on campus (Attachment 4). A copy was distributed to the Board.

**Legislative Update** – Agenda Item No. 15

Ms. Pearce stated that the Legislature ended its session on May 18. Although there is not currently any state activity occurring, she will continue to monitor federal legislative initiatives. The staff is closely reviewing the action items included in SB 389 to determine what necessary steps are needed for UCM to be in compliance. Ms. Pearce noted that the bill includes 52 pages of action items.

Mr. Wright was present and reviewed a Higher Education End of the Session report prepared and distributed by his firm, Madsen & Wright (Attachment 5).

Following Mr. Wright's report, Mr. Baker asked with regard to the information listed in the End of Session report, if UCM currently conducts background checks of student housing applicants.

Ms. Siminoe stated it monitors the sex offender registry to determine if any employee or student are listed, but does not conduct criminal background checks on all applicants. She added that the university does conduct criminal background checks of job applicants for certain positions such as those working in childcare and at the airport. Mr. Baker expressed concern regarding the university's liability should something happen in the residence halls where no background checks have been conducted.

### *Board Committee on Academic Affairs*

#### **Status of Faculty Report** – Agenda Item No. 16

Mr. Phillips reported that the Board Committee on Academic Affairs met earlier in the morning. He noted that the Status of Faculty Report (Attachment 6) included under Tab 6 of the meeting materials contains good information and encouraged Board members to review it thoroughly. The Committee discussed ways of disseminating the information and publicizing the many initiatives, accomplishments, and achievements of UCM's faculty. Provost Wilson will work with University Relations to create an electronic and printed means to share this information with the public.

#### **Higher Learning Commission Progress Report** – Agenda Item No. 16

Provost Wilson reported that five years ago, UCM's accrediting agency, the Higher Learning Commission (HLC), reaccredited the institution for another 10 years. At that time, the university was asked to prepare a follow-up review report addressing any findings that were made at that time. Dr. Mike Grelle is working with the academic units to complete the report and to submit it to the HLC by July 1. Once it has been completed, it will be posted to UCM's website.

### *Board Committee on Administration and Finance*

Ms. Nixon stated that the Board Committee on Administration and Finance did not meet this month. She called on Dr. Betty Roberts to present the following agenda items:

#### **FY 2009 Capital Appropriations Request** – Agenda Item No. 17

Dr. Roberts and Ms. Dorothy Salsman presented this item. A briefing paper providing background information on the proposed FY 2009 Capital Appropriations Request was included under Tab 7 of the meeting materials (Attachment 7). Dr. Roberts noted that the list included in the briefing paper has been submitted each year since 1996 to the Coordinating Board of Higher Education and comes from the university's master planning effort at that time. UCM is in the process of updating its Master Plan. A task force of 23 members convened in January, a Request for Proposals (RFP) was issued to firms to assist with the preparation of the plan, and 18 firms from the state and across the nation attended a mandatory pre-bid conference to better understand the needs of the university in moving forward over the next 10 years. Eight firms responded to the RFP. Dr. Roberts stated she would bring a full report to the Committee during its next regularly scheduled meeting.

Dr. Roberts noted that the Morrow-Garrison renovation has been the number one priority for several years, but with the passing of Senate Bill 389, which included the Lewis & Clark Discovery Initiative, the Morrow-Garrison renovation has been removed from the list since funding is included in the initiative.

Ms. Hudson asked if the priority order of items listed may change with the new Master Plan and is it possible for the amounts listed to change from year to year? Dr. Roberts answered yes. The Master Plan may require the order of priorities to change, and prices are also subject to change based upon a formula provided by the state.

Ms. Nixon moved that the Board of Governors approve the submittal of the FY 2009 Capital Appropriations Request to the Coordinating Board for Higher Education (CBHE). The motion was seconded by Ms. Hudson and carried unanimously.

#### **FY 2009 Legislative Budget Request** – Agenda Item No. 18

Dr. Roberts referred the Board to Tab 8 of the meeting materials which contained a briefing paper for the proposed FY 2009 Legislative Budget Request (Attachment 8). She noted that the budget is conceptual at this point due to many unknown factors. The budget format requires the projection of mandatory increases and new program initiatives. Capital funding has not been available for a number of years; however, UCM will continue to submit its request each year. Dr. Roberts reviewed the FY 2009 Legislative Budget Request.

Ms. Wimes moved that the Board of Governors approve the submittal of the FY 2009 Legislative Budget Request to the Coordinating Board of Higher Education. The motion was seconded by Mr. Phillips and carried unanimously.

#### **Quarterly Investment Report** – Agenda Item No. 19

Mr. Merrigan reviewed the Quarterly Investment Report included under Tab 9 of the meeting materials (Attachment 9).

#### **Quarterly Statement of Revenues & Expenses** – Agenda Item No. 21

Mr. Merrigan reviewed the Quarterly Statement of Revenues and Expenses included under Tab 10 of the meeting materials (Attachment 10).

#### **Facilities Planning – PGA/PGM Program Update** – Agenda Item No. 22

Dr. Wilson stated that this request for action is driven by a program the university is trying to establish in Professional Golf Management. The program would be a BS/BA in Marketing and be accredited by the Professional Golf Association (PGA). Dr. Wilson noted that the briefing paper included under Tab 11 of the meeting materials includes background information (Attachment 11).

The PGA has accredited 17 of these programs nationwide and would like to expand the number to 25 accredited programs. Currently, such a program does not exist in the state of Missouri; the closest one is at the University of Nebraska in Lincoln, Nebraska. Extensive consideration and review has been given to establishing such a program at the University of Central Missouri, and the administration and Academic Affairs division believes it is a great opportunity to attract students to UCM that might not otherwise attend. A very lengthy rationale statement has been submitted to the PGA describing in detail facilities, available faculty and staff, and curriculum. Based on the rationale statement, the PGA has invited UCM to submit a proposal for accreditation. Dr. Wilson reviewed the timeline included in the briefing paper.

A PGA program at UCM would primarily utilize existing classes that are comprised into a curriculum for the BS/BA in Marketing. Additionally, the students would take classes in the Agriculture Department and hospitality and recreation areas.

One of the requirements for accreditation is adequate practice facilities for students enrolled in the program. The proposal presented to the Board for consideration includes demolition of the Pertle Springs Clubhouse and swimming pool, installation of a new sewer system, expansion of the existing driving range and placement of temporary modular facilities on the grounds. This proposal would allow UCM to move to the required level for practice programs required for accreditation. Dr. Roberts stated that this is Phase I of the golf grounds infrastructure improvements. Phase 2 and 3 will include design plans and involve additional funding.

Dr. Roberts stated the cost for completing the infrastructure improvements, along with project engineering design costs is \$1.2 million. Quotes for tax-exempt financing were sought from different firms. de Lage Landen Public Finance of Kansas City submitted a quote that included terms and conditions for the \$1.2 million, at an annual interest of 4.9%. The term of the agreement would be 10 years, for an annual payment of \$153,226. No penalty would be assessed for early payment of the note. Board approval is needed for this.

Ms. Hudson asked if there is a projected revenue stream to pay the annual payments. Dr. Wilson said a substantial portion of the \$1.2 million bond payment will come from carryforward funds. Dr. Roberts stated that efforts would be made to pay the bond off early through fundraising and private donations. Ms. Hudson asked where would the funds come from if the appropriate level of donations is not made. Dr. Roberts stated the funds would come reserves.

Ms. Hudson asked if accreditation is based upon the completion of Phase 2 and 3. Dr. Wilson said the accreditation will require that the university have the elements that are already in place (e.g., curriculum, faculty, and student services). It will also require the practice areas included as part of Phase 1. The details of planning for Phase II will also be presented to the PGA. Phase 3 is not essential to the accreditation process.

Mr. Fick asked if the university would consider this plan if it were not considering implementing a PGA program. Dr. Wilson said no; the academic program is behind the request. Mr. Fick asked if accreditation is not granted, how long will the modular units serve the university as an

office/clubhouse. Dr. Wilson stated that he anticipates accreditation will be granted; however, if it is not, the university would have to consider building a small clubhouse to replace the modular units.

Ms. Hudson asked if the university has the faculty and staff necessary to maintain accreditation. Dr. Wilson stated most of the courses the students will take already exist in the BS/BA in Marketing Program where there are qualified faculty members. A PGM Program Director and administrative assistant will be provided for the program as well. If student enrollment grows sufficiently, additional faculty could be added, but the revenue generated from increased enrollment would be more than enough to accommodate this.

Ms. Wimes asked if it is possible to pursue accreditation without demolishing facilities. Dr. Wilson stated that PGA has indicated it does not intend to accredit schools without a golf course. In its experience with those schools already accredited that do not have golf courses, they do not have control over the schedule of the course. He added that it would not be necessary to demolish the current clubhouse except that it is in the way of the only area that practice ranges can be placed with satisfactory dimensions to meet the PGA requirements for facilities.

Ms. Hudson moved that the Board of Governors approve (1) the demolition of the Pertle Springs Clubhouse and swimming pool, installation of a new sewer system, expansion of the existing driving range and placement of temporary facilities on the grounds, and (2) the university to enter into a \$1.2 million, 10-year tax-exempt note payable arrangement (at 4.9% annual interest) with de Lage Landen of Kansas City, Missouri for use in covering the cost of infrastructure improvements at Pertle Springs. The motion was seconded by Ms. Nixon and carried unanimously.

### *Board Committee on Student Affairs*

Ms. Wimes, Chair of the Board Committee on Student Affairs, stated that the committee did not meet this month.

### *Board Business Items*

#### **Approval of Additional Employee Holiday – January 2, 2009** – Agenda Item No. 23

President Podolefsky stated that Board policy allows for a fixed number of employee holidays. Any additional holidays require Board approval. He noted that the dates for the 2008 winter break are December 24, 2008 to January 1, 2009. Employees would be required to return from the winter break for one day of work on Friday, January 2, 2009. President Podolefsky recommended that the Board approve an additional holiday of Friday, January 2, 2009. Mr. Phillips moved that the Board of Governors approve the President's recommendation. The motion was seconded by Ms. Williams and carried unanimously.

**Report of the Nominating Committee** – Agenda Item No. 24

Ms. Hudson stated that she and Mr. Nichols were appointed to serve on the Nominating Committee at the April meeting. Prior to his departure from the Board, they met and agreed to submit the following slate of officers to the Board for FY 2008 officers:

Deleta Williams	<i>President</i>
Jennifer Nixon	<i>Vice President</i>
Richard Phillips	<i>Secretary</i>
Monica Huffman	<i>Assistant Secretary</i>
John Merrigan	<i>Treasurer</i>

Ms. Hudson put this in the form of a motion, which was seconded by Ms. Wimes and approved unanimously by the Board.

Following the report of the Nominating Committee, Ms. Williams presented Mr. Fick with a citation that listed the many accomplishments of the university and the Board during his tenure as Board President. She also presented him a gift on the Board's behalf.

**Request for Closed Session – September 19, 2007** – Agenda Item No. 25

Ms. Hudson moved pursuant to RSMO 610.021, that the Board of Governors of the University of Central Missouri meet in closed meeting, with closed record and closed vote, following the Plenary Session on September 19, 2007, in Union 237B on the campus of the University of Central Missouri, Warrensburg, Missouri, for the purpose of considering:

- a. Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2);
- b. Pending legal actions, litigation pursuant to RSMO Sec. 610.021 (1);
- c. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021 (3); and
- d. Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment pursuant to RSMO Sec. 610.021 (13).

The motion was seconded by Ms. Nixon and carried with the following roll call vote:

Lawrence Fick	aye	Delores Hudson	aye
Deleta Williams	aye	Michelle Wimes	aye
Jennifer Nixon	aye	Edward Baker	aye
Richard Phillips	aye		

**Adjournment**

There being no further business to discuss, the Plenary Session adjourned at 10:40 a.m.

**Attachment Listing**  
**June 13, 2007**  
**Board of Governor's**  
**Plenary Session**

<u><i>Attachment No.</i></u>	<u><i>Attachment Description</i></u>
1	<i>UCM Integrative Business Experience (IBE)</i>
2	<i>Governance Groups Written Reports</i>
3	<i>Intercollegiate Athletics Report</i>
4	<i>Campus Technology Report</i>
5	<i>Madsen &amp; Wright "Higher Education End of the Session" Report</i>
6	<i>Status of Faculty Report</i>
7	<i>Briefing Paper – FY 2009 Capital Appropriations Request</i>
8	<i>Briefing Paper – FY 2009 Legislative Budget Request</i>
9	<i>Quarterly Investment Report</i>
10	<i>Quarterly Statement of Revenues &amp; Expenses Report</i>
11	<i>Briefing Paper – Facilities Planning (PGA/PGM Program Update)</i>